

Physical & Mailing Address
104 Interurban Rd.
Alma, Tx 75119

ALMA MUNICIPAL COURT
Phone: 469-456-0403
courtclerk@cityofalmatx.gov

COURT HOURS: MONDAY THRU THURSDAY 9:00 AM TO 3:00 pm

Please note: The Judge cannot discuss the merits of a pending judicial proceeding prior to trial. If you **DO NOT** respond to the charge(s) BY THE ALLOWED TIME 15 DAYS FROM DATE OF CITATION an additional charge may be filed against you for violating promise to appear. The Department of Public Safety will deny renewal of your driver's license and warrants may be issued for your arrest. A juvenile who fails to appear by the time and date on the citation may have his/her license suspended as required by law. Juveniles 16 and under must contact the court with a parent or guardian.

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|---|----------|
| 1. Speeding – 1 -14 mph | \$262.00 |
| 15 – 24 mph..... | \$307.00 |
| 25 mph and over..... | \$334.00 |
| 2. No Driver's License..... | \$231.00 |
| 3. Open Container..... | \$581.00 |
| 4. Driving While License Invalid (suspended)..... | \$281.00 |
| 5. Ran Stop Sign..... | \$234.00 |
| 6. No Seat Belt..... | \$184.00 |
| 7. Possession of drug paraphernalia..... | \$581.00 |
| 8. Fail to Maintain Financial Responsibility (FMFR) no liability insurance..... | \$354.00 |

Some violations can be dismissed when proof is submitted to the court on or before appearance date, with a dismissal fee

TO KEEP YOUR CITATIONS OFF OF YOUR DRIVING RECORD - OPTIONS 3 & 4 ON THE BACK OF THE FORM.

OPTION 1. PAYMENT OF FINE

I hereby enter a plea of no contest and waive my right to a trial appearance. Enclosed is a check, cashier's check or money order for the fine amount made payable to the Alma Municipal Court.

SIGNATURE _____ CITATION# _____ DATE _____

ONLINE PAYMENT CAN BE MADE AT

<https://www.govrec.com/home/almacitx>

OPTION 2. REQUEST FOR TRIAL

I hereby enter a plea of not guilty and request a trial before the Judge. You will be notified by mail of your pretrial date. (IT IS YOUR RESPONSIBILITY TO NOTIFY THE COURT OF ANY CHANGE OF ADDRESS).

SIGNATURE _____ CITATION# _____ DATE _____

NOTE: JUVENILES 16 & UNDER MUST APPEAR IN COURT WITH PARENT OR GUARDIAN.

Document
Must be
Notarized

SWORN TO AND SUBSCRIBED BEFORE ME this the _____ day of (SEAL) _____, _____

NOTARY PUBLIC

All fine & fees are subject to change

please call the court if you have any questions

- ❖ THIS LETTER IS FURNISHED TO YOU THROUGH THE COURTESY OF THE COURT TO ALLOW YOU TO TAKE CARE OF THIS MATTER BY MAIL. THE PLEA AGREEMENT SUBMITTED VIA US POSTAL MAIL MUST BE NOTARIZED.

*****THIS SECTION MUST BE FILLED OUT WITH YOUR REQUEST*****

NAME DRIVER'S LICENSE NUMBER CITATION NUMBER

CURRENT MAILING ADDRESS CITY, STATE, ZIP PHONE NUMBER

OPTION 3. REQUEST FOR DEFERRED DISPOSITION

Eligibility Requirements for Deferred Disposition: You must request Deferred Disposition BY THE 15TH DAY OF YOUR CITATION ISSUED DATE. You must not receive another citation in the State of Texas within the 90-day probationary period.

If you are under the age of 25, you are required by law to complete a driving safety course approved under Chapter 1001, Education Code. You must pay the amount of your fine plus an additional \$50.00 administrative fee made payable to Alma Municipal Court. **YOU ARE NOT ELIGIBLE FOR DEFERRED DISPOSITION IF YOU: HOLD A CDL, ARE 25 MILES OVER THE POSTED SPEED LIMIT, OR SPEEDING IN A SCHOOL OR WORK ZONE.**

I hereby enter a plea of no contest and waive my right to a trial appearance. I would like to request Deferred Disposition to keep the citation off my driving record

____ Defendant's Signature _____ date

OPTION 4. REQUEST FOR DRIVING SAFETY COURSE

A driving safety course may dismiss one moving violation per year. If you have multiple violations, you may also request deferred disposition. **Eligibility requirements for driving safety:** You must be able to answer true to the statements below to be eligible. Circle T for true or F for false to each statement.

T | F I possess a TEXAS driver's license and have enclosed a copy.

T | F I have NOT taken a Driving Safety Course in the past 12 month nor am I presently enrolled in a safety course to have a traffic citation dismissed.

T | F I have enclosed a copy of my personal auto Insurance.

T | F I have enclosed a MONEY ORDER in the amount of \$144.00 made payable to Alma Municipal Court.

You are required to pay the fine of \$144.00 instead of the original fine amount and have the plea agreement notarized.

Once above requirements are met, you may mail this request or submit in person at the court with the required documents listed above. Request must be received by or before your court appearance date on your citation. You will receive approval letter with further instructions via mail (if not submitted in person). **YOU ARE NOT ELIGIBLE FOR DRIVING SAFETY COURSE IF YOU: HOLD A CDL, ARE 24 MILES OVER THE POSTED SPEED LIMIT OR SPEEDING IN A SCHOOL OR WORK ZONE.**

I hereby enter a plea of no contest and waive my right to a trial appearance and would like to request Driving Safety Course. **SEND IN YOUR REQUEST TO THE COURT FOR APPROVAL, YOU WILL RECEIVE CORRESPONDENCE FROM THE COURT VIA MAIL.**

YOU MUST FILL OUT THE TOP SECTION OF THIS FORM

____ Defendant's Signature _____ date

SWORN TO AND SUBSCRIBED BEFORE ME this the _____ day of (SEAL)_____, _____

NORTARY PUBLIC

Document
Must be
Notarized